

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR BOARD MEETING
Tuesday, March 4, 2003
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright.

General Manager Rita Velasquez, Administrator of Parks and Recreation David Wigginton, Assistant Fire Chief Mike Morrison, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President McElroy called the meeting to order at 6:35 p.m. and led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. The presentation to Adelay Idler as Elk Grove Citizen's Eagle Award for Newsmaker of the Year was postponed due to Ms. Idler's absence.
2. Assistant Fire Chief Mike Morrison introduced Ryan Small, the Fire Department's new Logistics Technician.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Report – Rita Velasquez reported items agendized tonight for Board approval include the preparation of plans for the Administration Building HVAC and sprinkler system, the conceptual plans for the Senior Center addition, and the Vista Creek project annexation.

Items agendized for future meetings include a demonstration of the recently installed web site map; a reception for recognition of CSD volunteers; and the award of bids for the Barbara Morse Wackford Aquatic/Community Complex.

Rita announced an open house was held earlier today for the District's new maintenance facility. She congratulated Dan Kunz and Parks' on the completion of the project.

In response to Director Mulberg's inquiry on the progress of the City's General Plan, Rita reported their March 6 meeting was postponed but that staff will continue to monitor the progress and timeline of the plan.

In response to Director Perez's follow-up on the CSD's request for a joint workshop with the City Council, Rita indicated staff is working on the coordination of schedules with the City Council to identify a meeting date.

In response to President McElroy's request of an update for the Laguna Ridge Specific Plan, Rita stated staff is still working with the developers and will be forwarding the final plans to the Board in the near future.

2. Administrative Services Department – Jeff Ramos announced the Administrative Analyst recruitment process continues and hopes to get somebody on Board soon to help out with the budget process. Staff has met with the City and developers regarding the East Franklin developer fee update, the library group regarding the new library, and with SMUD regarding the gas line going in the easement behind Caterino Park. Jeff reported Request for Proposals for the District’s audit services are due tomorrow and the item will be forwarded to the Board for approval. Staff has been assisting the Fire Department with the recruitment for the Typist Clerk III position. And finally, Jeff indicated the amendment to the Quimby Fee Ordinance for East Franklin is going before the City Council at their March 19 meeting for approval and implementation.

3. Parks & Recreation Department – Highlights provided by David Wigginton for the Recreation Division are as follows: the Tiny Tot Pals pre-school class enjoyed a “snow day” in Elk Grove, thanks to the help of United Rentals who trucked in the snow. The pre-school program completed registration for returning students with 86% of three-year old students returning in the fall. The children’s Polynesian Dance class started a second session with 40 students enrolled and 46 aspiring actors from the “Staging Fun & More” class put on a production at Laguna Town Hall.

In the Operations and Maintenance Division, 125 work orders were completed. Staff continues to prep the ball fields for spring leagues, tagged 6,000 trees for the Tree Monitoring Program, installed central irrigation flow valves, and installed tables, benches, and trash receptacles at Jones Park.

In the Planning and Design Division, staff plan checked and reviewed 21 projects and will be presenting conceptual plans to the Board at their next meeting for the Laguna Meadows, Franklin Meadows, and Hawkins Parks.

In the Administrative Division, staff received notification the District has been awarded \$133,320 for the development of Del Meyer Park through the State of California Recreational Trails Grant Program and that staff submitted an application to the State of California for the District’s \$735,000 allocation of Roberti-Z’Berg-Harris funding from the 2000 Bond Act for the Barbara Morse Wackford Aquatic/Community Complex.

4. Fire Department – Chief Morrison reported significant calls in the last month included structure fires on February 1 and 9 and a Haz Mat call of material emitting vapors on Franklin Boulevard, which was turned over to the Sheriff’s office and determined to be a possible drug lab waste site.

In the Training Division, Department personnel attended the Fire Department Instructor’s Conference West in Sacramento and the Fire House Expo in San Diego, and hosted a National Fire Academy class in the Administration Building titled “Introduction to Wild Land Interface Fire Fighting.”

For Fire Administration, Mike reported plans for the training facility have been submitted to SMUD, Sacramento County and the City of Elk Grove for plan checks. The land purchase agreement for the relocation of Fire Station 72 is estimated to be completed by mid-May, with purchase of the property completed by November.

As announced earlier this evening, Mike stated the logistics technician position has been filled, as well as the fire fighter position as a result of the bump up of the Training Captain appointment. Finally, recruitment for the Fire Prevention Typist Clerk III position should be completed by the end of the month.

D. COMMUNICATIONS FROM THE PUBLIC

1. NONE

E. CONSENT CALENDAR

1. The Board approved the February 18, 2003 regular Board meeting minutes. Mulberg-Perez, unanimous.
2. The Board approved Resolution No. 2003-11, amending the current 4th Amended SDRMA Joint Powers Agreement; and authorized the General Manager to execute all the necessary documents. Mulberg-Perez, unanimous.
3. The Board authorized the General Manager to approve a cost not to exceed \$26,250 for MFDB Architects to perform work for the fire sprinkler system, HVAC system, and Spanish tile repair; and in addition, prepare concept plans and a preliminary budget for various improvements to the CSD Administration Building. Mulberg-Perez, unanimous.
4. The Board adopted Resolution of Intention No. 2003-12, to amend the contract between the Board of Administration of the Public Employees' Retirement System and the Board of Directors of the Elk Grove Community Services District to provide the 2.5% @ 55 retirement formula for miscellaneous members. Mulberg-Perez, unanimous.

F. ADVERTISED PUBLIC HEARINGS

1. President McElroy opened the Advertised Public Hearing at 6:56 p.m. to receive testimony with regards to the annexation of the Vista Creek Project and to include the properties within the boundaries of the Elk Grove/West Vineyard Benefit Zone of the District Wide Landscape and Lighting Assessment District. With no comments or testimony received from the public, the hearing was closed at 6:58 p.m.

Jeff Ramos completed the tabulation of the ballots and announced the annexation was approved based on the following results: out of the seven ballots sent out, four were returned, making the total weight of "Yes" assessments votes at \$9,476.70 (97.9%) and "No" votes at \$203.80 (2.1%).

The Board proceeded to approve Resolution 2003-13, approving the annexation of the Vista Creek Project and to include the property into the Elk Grove/West Vineyard Benefit Zone in the District Wide Landscape & Lighting Assessment District in order to levy assessments for the 2003-04 fiscal year. Wright-Derr, unanimous.

G. PUBLIC HEARINGS

1. NONE

H. STAFF REPORTS

1. The Board approved the authorization of the Lakeside Homeowners Association (HOA) and their related Park Committee to begin a campaign within the Lakeside area to increase the assessment rate to cover the maintenance and operating expenditures of Johnson Park, Phase II; and gave staff the direction to supply information to the HOA's Park Committee as requested. Derr-Perez, unanimous.
2. The Board approved the conceptual drawings as proposed for the Senior Center expansion, with the following conditions: a) the Senior Center notice the neighbors of the expansion plans; b) replace the two trees being removed for the installation of a portable; c) negotiate a longer term parking agreement with the Elk Grove Unified School District; and 4) the plans come back to the CSD Board for final design review. Derr-Wright, unanimous.
3. The Board adopted the park names for the following parks as recommended by the Park Naming Committee: a) the Don Nottoli Park, a 21-acre park in Laguna Stonelake; and b) the Lloyd and Barbara Berens Park, a 1.9-acre park in East Elk Grove, with the provision the issue be brought back to the Policies & Procedures Committee with reference to naming parks and facilities for out-of-district residents and consideration of naming amenities within a community park after individuals for their contributions to the community. Perez-Derr, unanimous.

I. BOARD OF DIRECTORS BUSINESS

1. Director Derr announced the Sterling Heights Fire Department in Michigan is very pleased with Engine No. 5, recently donated to them from the EGCSO.

J. COMMUNICATIONS FROM THE PUBLIC

1. NONE

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director Mulberg asked staff to look into incorporating the landscape corridors on the north side of Elk Grove Boulevard between Bruceville and Big Horn as part of a development agreement and the CSD's Urban Forest Management Plan.
2. President McElroy asked staff meet with the City of Elk Grove to discuss equitable funding and consistency for the maintenance of landscape corridors and medians throughout the Elk Grove area.

L. ADJOURNMENT TO EXECUTIVE SESSION

1. The Board adjourned to an Executive Session at 7:55 p.m.

M. EXECUTIVE SESSION

An Executive Session was opened at 7:57 p.m. regarding the following closed session items:

- 1) Conference with the Property Negotiator – Elk Grove Park
(*Government Code Section 54956.8*);

- 2) Public Employee Performance Evaluation – Title: General Manager
(*Government Code Section 54957*)

N. REOPEN REGULAR MEETING

1. President McElroy reopened the regular Board meeting at 8:54 p.m. and announced the Board provided direction to the General Manager, the EGCSD's property negotiator, regarding Elk Grove Park.
2. The item for the Public Employee Performance Evaluation – Title: General Manager was continued to another meeting due to time constraints.

O. ADJOURNMENT

With no further business, the regular Board meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board